

# LEGISLATIVE FACT SHEET

DATE: 7/11/12

(BT) OR RC NUMBER: 12-097  
(Administration Bills)

SPONSOR (Department/Division/Agency/Council Member): Tax Collector

## PURPOSE/SUMMARY:

The lease for the Tax Collector's Mandarin branch expires on Sept. 30, 2012. The landlord has communicated that other tenants are interested in leasing the space at market rate. Therefore, the landlord is unwilling to continue to lease the space at the current or reduced rate. In addition, the current location is inadequate for the needs of the Tax Collector's office. Space limitations do not allow for appropriately securing assets for the City of Jacksonville and State of Florida.

The Tax Collector's office requests legislation be brought before City Council to appropriate the cost of relocation of the Mandarin branch. This will save taxpayers significant dollars over the term of the lease by not paying interest on the buildout. These are one-time costs.

A separate piece of legislation will authorize the lease agreement for the new space, which is being offered below market value, and below the current rate.

APPROPRIATION: Total Amount Appropriated: \$ 760,000 as follows:

(Name of Fund as it will appear in title of legislation) Office Equipment (TCSG017-06403) and Office Building (TCSG017-06201)

Name of Federal Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Name of State Funding Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Name of City of Jax Funding Source: Interest Earnings (TCSG017-36120) Amount: \$760,000

Name of In-Kind Contribution Source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Name of Bond Acct \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Number \_\_\_\_\_

**IMPACT - FINANCIAL/OTHER:** Funds for the Tax Collector's Office capital improvement needs are kept in an Interest Earnings account. This account has sufficient balance to cover these relocation costs.

## ACTION ITEMS:

Emergency?	Yes ___ No <u>X</u>	Justification: _____
Federal or State Mandates	Yes ___ No <u>X</u>	
Fiscal Year Carryover?	Yes <u>X</u> No ___	
CIP Amendment?	Yes ___ No <u>X</u>	(Attach CIP form)
Contract/Agreement (C/A) Approval	Yes ___ No <u>X</u>	(Attach a copy only)
C/A negotiations on-going?	Yes ___ No <u>X</u>	

Oversight Department Required? Yes \_\_\_ No X Name of Dept. \_\_\_\_\_  
 Related RC?/BT? Yes \_\_\_ No X (Attach a copy)  
 Waiver of Code? Yes \_\_\_ No X (Identify Code Provision \_\_\_\_\_)  
 Code Exception? Yes \_\_\_ No X (Identify Code Provision \_\_\_\_\_)  
 Continuation Grant? Yes \_\_\_ No X  
 Surplus Property Certification? Yes \_\_\_ No X (Attach a copy)  
 Related Enacted Ordinances? Yes \_\_\_ No X Ord. # of Previous Ord. \_\_\_\_\_  
 Report Required to City Council/Council Auditors  
 Yes \_\_\_ No X Date \_\_\_\_\_ Frequency \_\_\_\_\_

**ADMINISTRATION TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Division, Suite 325  
 CC: Chris Hand, Chief of Staff  
 Mayor's Office, Fourth Floor, City Hall at St. James  
 From: Sherry Hall, Chief Administrative Officer, Tax Collector's Office  
 (Name, Job Title, Department)  
 Phone: 904-630-7581 Fax: 630-7134 E-mail: sherryh@coj.net  
 Contact person: Sherry Hall, Chief Administrative Officer, Tax Collector's Office  
 (Name, Job Title, Department)  
 Phone: 904-630-7581 Fax: 630-7134 E-mail: sherryh@coj.net

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**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Steve Rohan (630-1672) or Peggy Sidman (630-4647), Office of General Counsel  
 Suite 480, City Hall at St. James  
 From: \_\_\_\_\_  
 (Name, Job Title, Department)  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Contact person: \_\_\_\_\_  
 (Name, Job Title, Department)  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**